# Action Learning Agreement

## Introduction

This process is intended to be collaborative and directed by the needs of those who attend. In order to balance these needs and to set up a positive pathway forward, we have laid out what is expected of the various parties participating in the form of an unofficial contract. These expectations are set out below.

## What is expected of Gathered Together?

* Gathered Together will provide a venue for the four sessions and cover all of the costs of this.
* Gathered Together will facilitate the groups; explaining the process and guiding people through it.
* Gathered Together will provide expert knowledge if requested by the group.
* Gathered Together will provide 2 members of staff to facilitate each group.
* Gathered Together will be available to answer questions or queries and to offer guidance throughout the process, both within and outwith the sessions

## What is expected of the delegates?

* Delegates will attend all of the sessions.
* Delegates will have sufficient time at work to undertake the research and preparation that each session will need.
* Delegates will be committed to the model of learning and actively participate in it.

## What will the ground rules of the group be?

* Mutual respect.
* Listening to and engaging with other delegates.
* Sharing work as evenly as practicable.
* Completing agreed tasks within the agreed timescale.
* Confidentiality.
* Discussing and amending this list of ground rules to fit the group in the initial session.